

<b>Job Title</b>	Part Time Warehouse Assistant
<b>Department</b>	Aftersales
<b>Location</b>	London

**Part time Warehouse Assistant (weekdays)**

Are you looking to join a well-established, global company where five-star customer service is at the heart of everything we do? Do you have an enthusiasm for team work and an eye for detail?

We are looking for a Warehouse Assistant to join our team based in Imperial Wharf – previous experience in a similar role is not required. If you'd like to join Flashbay then please keep reading and apply now!

**About the role:**

- Picking and packing samples for our business customers
- Receiving deliveries and restocking the warehouse
- Keeping inventory replenished and organised
- Helping to process customer returns
- Providing ad hoc support to our Aftersales and broader Warehouse teams

**About you:**

- Able to work to tight deadlines - courier collections operate on a fixed schedule
- Able to demonstrate a high level of attention to detail - sample shipments and returns need to be processed accurately
- Excellent organisation skills - the warehouse needs to be kept organised to run efficiently
- Demonstrate good spoken communication skills - to avoid errors and misunderstandings
- Reliable, conscientious team player - you will own responsibility for your assigned duties
- A friendly and helpful/hands on attitude is vital - the primary tasks of the role are physical in nature

**About our Offer:**

- Basic salary up to £17,000 per annum
- Opportunity to earn an annual bonus
- 30 days of annual leave including public holidays, increasing as your career develops
- Pension scheme
- Perkbox
- Cycle to work scheme
- Working hours 9:30am-14:30pm (5 hours daily), Monday – Friday (no weekend work required)

**About Flashbay:**

Founded in 2003, Flashbay is the World's No.1 business-to-business (B2B) supplier of logo branded Promotional products working with happy customers ranging from the smallest schools to the largest multinationals, globally. We offer an attractive range of designs across our product categories, ready to be branded with our customer's logo in precise detail.

Our product categories include Flash Drives, Power Banks, Wireless Chargers, Personal Audio Products, Drinkware, Bags, Apparel and many more – as well as great value-added Accessories range which allow our customers the unparalleled ability to promote their brands with confidence. We offer unbeatable prices coupled with fast and efficient service.

*Please note that due to the high volume of applications received relative to the size of our recruitment team, we may not always be able to contact each applicant individually regarding the status of their application.*

**Department:**Aftersales <http://www.flashbay.co.uk/careers/departments>



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**Location:** Fulham (SW6) <http://www.flashbay.com/careers/london>